



CLEARVIEW SCHOOL DIVISION NO. 71

STUDENT REGISTRATION FORM

The information collected on this form as part of the school registration process is personal information as referred to in the FOIP Act. This personal information is collected pursuant to the provisions of the *School Act* and its regulations (e.g. for the establishment of a student record, determination of residency) and pursuant to section 33(c) of the FOIP Act as the collection is related directly to and is necessary to a school board's obligation to provide students with an education program that meets their needs and to provide a safe and secure school environment (e.g. program placement, determination of eligibility and/or suitability for provincial or federal funding, contact and health related information in the event of problems or emergencies). Personal information may also be provided to the Minister of Education for the purpose of carrying out programs, activities, or policies under his administration (e.g. research, statistical analysis). Any questions related to the collection of this information may be directed to the Associate Superintendent, Business and Finance of Clearview School Division No. 71 at 403-742-3331.

Student Information

Student's Legal Surname: _____ First Name: _____ Middle Name: _____

Also known as (if different from above): _____ Current Grade: _____

Gender (M/F): _____ Date of Birth (M/D/Y): _____ AB Health Care Number (Optional): _____

Student's Residence Phone Number: _____ Other Phone Number: _____

Student's Mailing Address: _____

Student's Municipal Address: _____

Rural Land Location (if residing outside of town/village/hamlet):
 _____ Quarter _____ Section _____ Township _____ Range _____ W. of 4th _____ Meridian _____ Block _____ Lot _____

Office : Resident Student of Clearview School Division No. 71? Yes No

Does the student plan on riding a Clearview School Division No. 71 school bus to and/or from school? Yes No Bus Number _____

Custody

In some instances, a child may be the subject of a protective court order (i.e. a restraining order). In other instances, an order or agreement made pursuant to legislation affecting guardianship rights, custody or access rights to the student may be issued.

Where a person claims to be a parent or legal guardian, or claims the existence of any limitation on the authority of a parent or legal guardian, the onus is on the person to provide proof of the claim. Copies are required to be placed on the student record of all current orders or agreements addressing legal guardianship rights, responsibilities, and entitlements or otherwise affecting the custody of or access to your child.

Do any such orders exist? Yes No If 'yes', a copy of any such order or agreement must be provided to the school.

Legal Guardian(s) Information

For the purposes of the *School Act*, a parent is the legal guardian of the child. Please identify the legal guardian for the child being enrolled. Legal guardianship in Alberta is defined in the *School Act* and the *Family Law Act*, section 20. Please see attached description.

Name: _____

Name: _____

Relationship to Student: _____

Relationship to Student: _____

Phone number(s) during school hours (Including Cell):

Phone number(s) during school hours (Including Cell):

Phone number(s) outside school hours (Including Cell):

Phone number(s) outside school hours (Including Cell):

Residential Address: _____

Residential Address: _____

Mailing Address:
 (if different) _____

Mailing Address:
 (if different) _____

Not Roman Catholic Roman Catholic

Not Roman Catholic Roman Catholic

Identify the individual with whom the student lives: _____ Is this individual the legal guardian? Yes No

Emergency Contact

In case the student's legal guardian is not available, please indicate an emergency contact, who has consented to be contacted in an emergency.

Emergency Contact's Name: _____ Relationship to Student: _____

Phone number during school hours: _____ Phone number outside school hours: _____

Student's Medical Information (Please comment on any medical/health concerns of which could affect student's education and/or you wish to make the school aware.)

Student's Citizenship (Check one)

- Canadian Citizen
 Child of Lawfully Admitted Permanent or Temporary Resident
 Permanent Resident/Landed Immigrant
 Child of a Canadian Citizen
 Other: _____

If a student is not a Canadian Citizen, provide:

Entry date into Canada (M/D/Y): _____

Country of Birth: _____

The student's birth certificate, Canadian citizenship certificate, visa or other official documents must be provided along with this form in order to register. A photocopy will be retained on the student record.

School History

School last attended: _____

Please indicate any special services student accessed at the previous school:

- Resource Room _____
 IPP (Individual Program Plan) _____
 Other _____

Other Schools Attended:

Self-Identified First Nation, Metis and Inuit

If you wish to declare that you or your child is a First Nation, Metis and/or Inuit person, please specify:

Status Indian/First Nations: Non-Status Indian/First Nations: Metis: Inuit:

For each student self-identified, your local school will receive \$1,178 towards your child's education, supporting teacher positions, teacher assistants and supplies. An information sheet is available regarding the First Nation, Metis and Inuit self-declaration at your local community school, or on the Clearview Public Schools website at www.clearview.ab.ca.

The information collected relates directly to and is necessary to meet Clearview Public Schools' mandate and responsibility to measure system effectiveness over time and develop policies, programs and services to improve First Nation, Metis, and Inuit student learner success. This information will also be used to determine the provincial First Nations, Metis and Inuit Funding Allocation provided to school authorities.

For further information or if you have questions regarding the collection activity, please contact your school principal, or you may contact the office of the Director, Aboriginal Policy, Strategic Services Division, Alberta Education, 10155 – 102 Street, Edmonton, AB, T5J 4L5, (780) 427-8501.

Minority Language Educational Rights

The *Canadian Charter of Rights and Freedoms* provides the citizens of Canada:

- whose first language learned and understood is that of French; or
- who have received their primary school instruction in Canada in French and reside in a province where the language in which they received that instruction is the language of the French linguistic minority population of that province; or
- of whom one or more of their children have received primary or secondary school instruction in French;

with the right to have all their children receive primary or secondary school instruction in French.

Is student eligible to receive his/her education in French, in accordance with section 23 of the *Charter of Rights and Freedoms*? Yes No

Do you claim entitlement to a francophone education? Yes No

Note: If "yes", and you wish to exercise your right to have student educated in a francophone school, please contact Greater North Central Francophone Education Region #2.

Independent Student Status

The *School Act* defines an independent student as someone who is 18 years of age or older; or 16 years of age or older and who is living independently or who is a party to an agreement under section 57.2 of the *Child, Youth and Family Enhancement Act*.

Are you claiming status as an independent student under the definition of the *School Act*? Yes No

I/We declare that the information that I/we have provided on this form is truthful, complete and accurate. I/We have also read and understand the information regarding legal guardianship and have identified all legal guardians for the above-named student.

OR:

I declare that I am an independent student referred to in this registration form, and that the information I have provided on this form is truthful, complete and accurate.

I/WE acknowledge that I/we have read and understood the FOIP section of this form.

I/We agree to notify the school of any changes to the information contained on this form on a timely basis.

Signed: _____ Dated: _____
Legal Guardian(s), Student if over 18 years of age, or Independent Student

Legal Guardianship

As defined in section 1(2) of the *School Act*

Interpretation

1(1) In this Act,

...
(q) "parent" means, in respect of a student, the relevant individual under subsection (2) unless otherwise specified;

...
(2) For the purposes of subsection (1)(q), the parent is

(a) subject to subsection (3),

(i) the guardian as set out in section 20 of the *Family Law Act*, or

(ii) the guardian appointed under Part 1, Division 5 of the *Child, Youth and Family Enhancement Act* or section 23 of the *Family Law*

Act if the guardian notifies the board in writing of the guardian's appointment,

(b) notwithstanding clause (a), if the student's guardian resided in Alberta and has changed the guardian's residence so that it is outside Alberta or unknown, the individual who has care and control of the student as a result of the change,

(c) notwithstanding clauses (a) and (b), the guardian of a student appointed under a temporary or permanent guardianship order or a permanent guardianship agreement under the *Child, Youth and Family Enhancement Act* if the guardian notifies the board in writing of the guardian's appointment, or

(d) notwithstanding clauses (a) to (c), the Minister of Justice and Attorney General if the student is in custody under the *Corrections Act*, the *Corrections and Conditional Release Act* (Canada), the *Young Offenders Act* or the *Young Offenders Act* (Canada).

(2.1) The authority of a guardian to act under this Act is subject to any limitation imposed by law on the authority of the guardian, and where a person claims to be a parent or guardian or claims the existence of any limitation on the authority of a parent or guardian, the onus is on that person to provide proof of the claim.

As defined in section 20 of the *Family Law Act*

Guardians of child

(1) This section is subject to any order of the court regarding the guardianship of a child.

(2) The mother and the father of a child are both the guardians of the child where

(a) the mother and the father were married to each other at the time of the birth of the child,

(b) the mother and the father were married to each other and the marriage was terminated by

(i) a decree of nullity of marriage granted less than 300 days before the birth of the child, or

(ii) a judgment of divorce granted less than 300 days before the birth of the child,

(c) the mother and the father married each other after the birth of the child,

(d) the mother and the father cohabited with each other for 12 consecutive months during which time the child was born, or

(e) the mother and the father were each other's adult interdependent partners at the time of the birth of the child or became each other's adult

interdependent partners after the birth of the child.

(3) Where the mother and the father of a child are not the guardians of the child under subsection (2), the mother and the father are both the guardians of the child until such time as the child begins to usually reside

(a) with one of the parents, at which time that parent becomes the sole guardian of the child, or

(b) with both parents or alternately with each parent for substantially equivalent periods of time, at which time both parents become the guardians of the child.

(4) Despite subsection (3), a parent with whom the child has usually resided for one year is a guardian of the child even if the child no longer resides with that parent.

(5) Despite subsection (3)(a), if both parents so agree in writing, both parents continue to be the guardians of the child even after the child begins to usually reside with only one of them.

COLLECTION OF PERSONAL INFORMATION
(Freedom of Information and Protection of Privacy Act and Regulations)

The information collected on this form as part of the school registration process is personal information as referred to in the Freedom of Information and Protection of Privacy (FOIPP) Act, which became effective for Alberta School Districts on September 1, 1998. This personal information is collected pursuant to the provisions of the School Act and its regulations, and pursuant to section 33(c) of the FOIPP Act as the collection is related directly to and is necessary to a school board's obligation to provide students with an education program that meets their needs and to provide a safe and secure school environment.

The FOIPP Act requires that parents/guardians be advised of the collection and use of personal information that is not authorized under the School Act. This includes many activities that are part of normal school community and school board interaction, such as:

- 1) Individual photos that are taken;
- 2) Photos and/or videos of classroom and school activities that are taken and used in the school calendar, school yearbook, school newsletter, school or school board website, or for other purposes within the school or school division, as well as video monitoring used in schools and busses;
- 3) Class, club, and team photos that are taken and used within the school;
- 4) Student name and description of activities that are used in the school newsletter and other school communications;
- 5) Student name, photograph and write-up that are included in school yearbook (if one is produced);
- 6) Student names that are included in an honor roll listing, birthday recognition listing (including announcement on PA system), student achievement awards, work ethic listings, scholarship or other awards, and graduation roll and ceremonies, within the school or school board;
- 7) Media photographs or videos of classrooms and school activities, where individual students cannot be identified, may be taken and used by the media;
- 8) Student names that are used on artwork, written material, or other items to be displayed in the school;
- 9) The use of student names, rural school bus route information, related contact information and phone numbers for classroom reps, school council, and parents on your rural school bus route (if applicable);
- 10) The use of student names and academic information necessary for determining eligibility or suitability for provincial, federal or other types of awards or scholarships in the event the board applies on a student's behalf;
- 11) The use of student names and relative contact information for the Public Health Authorities;
- 12) Other similar activities within the school;
- 13) Photographs or videos taken by the media or any other organization where individual students are identified or instances where students are interviewed; and
- 14) Photographs or videos taken by Clearview Public Schools where the material will be used outside of the school system (ie. Website, Divisional brochures, Reports)

Please note:

- a. Copyright for artwork or creative writing which will be reproduced for use outside of the classroom requires separate consent in compliance with the Copyright Act (Canada). See below for the separate consent requested.
- b. Clearview Public Schools is unable to restrict photos and videos taken by the general public or media at events open to the public.

I approve the release of the above information identifying the student through the following communication tools:

- Yes No As outlined above, except for the below considerations which have separate approvals;
 Yes No also on the Internet (including school newsletters, website, divisional website, social media);
 Yes No also to other organizations (art, poetry contests, Rotary, Town/County publications, educational organizations, etc.);
 Yes No also to the media (newspaper, radio, etc.)

Signed: _____ Dated: _____
 Legal Guardian(s), Student if over 18 years of age, or Independent Student

Consent to Disclose Personal Information to the School Council(s)

The school has a School Council which represents the parents and engages in activities of the school. The school will normally make the parent/guardian name, phone number and mailing address as well as the student's name and grade level available to the School Council for contact purposes. I give permission for the release of the above information to the School Council.

Signed: _____ Dated: _____
 Legal Guardian(s), Student if over 18 years of age, or Independent Student

Copyright Release

I hereby grant permission to Clearview School Division No. 71 to:

- record and tape student's work
 display any of the student's work
 reproduce any of the student's work

for non-profit, educational purposes. I understand the productions/works may be shown at educational displays during board sponsored open houses, in-service sessions and other school related activities at school board sponsored displays in the community, or used in a school board publication/website.

Signed: _____ Dated: _____
 Legal Guardian(s), Student if over 18 years of age, or Independent Student

If you have any questions or concerns regarding the collection of information, or intended use of information, please contact the FOIPP Coordinator (Associate Superintendent), at 403-742-3331.